



## 6<sup>th</sup> project meeting

ITB Uni Bremen

11.12.2019

Room ITB 2.37

Time	Content	Who
9:30	Welcome & practical aspects	Peter/Andreas
9:45	ICSAS at a glance: work plan, milestones reached, work packages (IO), deliverables, etc. basic questions & answers; discussion	Vivian/Andreas All
10:45	Administrative issues: Our colleague for paperwork for final report	Inna/Andreas
11:00	Coffee break	
11:15	IO3: Manuals and LTTA-material: Final remarks and formal closure of IO3 (Maybe design issues remain).	All
11:45	IO4: Matrices, Interviews, final workshops, sketches of summative assessment and documentation for reporting: Final remarks on IO4.	ITB/CTCP/Gabor/TUlasi
12:30	Lunch	
13:30	IO5: Reports on "apprenticeship-like scheme" from 09.18 – 10.19 in RO/PT. Final remarks / last steps.	Rita (PT) & Aura (RO)
14:30	Sustainability: Implementation of our pilot in RO respective PT VET systems	RO and PT teams
15:30	Coffee break	
15:45	Dissemination, IO 7: proceedings on Handbook/webinars/videos etc. Confirmation of drafted MoU and position paper Symposium ECER 2020 Glasgow (last week of 08.2020!)	All
17:00	End of first day	
18:00	Christmas market	Vivian
19:30	Dinner, <i>Pannekoekschip</i>	Vivian



12.12.2019

Room ITB 2.37

<b>Time</b>	<b>Content</b>	<b>Who</b>
10:00	IO 6: Proposed structure of deliverables	ITB
11:00	IO6: Next steps	all
12:00	Coffee break	
12:15	Next (final!) meeting, Final AB meeting, multiplier events, Evaluation, signatures, Any other business	Rita/Andreas/All
13:00	Lunch	
14:00	Drafting new application	All
16:00	Coffee Break	
16:15	Drafting new application (ongoing)	All
17:30	End of meeting	
18:30	Optional: Joining ITB @Christmas market	